

Date: / / 2009

To,  
The Secretary, K.K.Wagh Education Society, Nashik

R/Sir,

Ref: - Advertisement published on \_\_\_\_\_ in daily \_\_\_\_\_ news paper.

With reference to your Advertisement for the post of \_\_\_\_\_.

Please find enclosed herewith my detailed bio-data with relevant documents.

Yours faithfully,

Signature of the candidate

**BIO-DATA**

Photo

1] Name : \_\_\_\_\_  
Surname Middle Name Father's / Husband's name

2] Marital Status: Married / Un-married Caste: \_\_\_\_\_ Religion \_\_\_\_\_

3] Date of Birth : \_\_\_\_\_ (In words \_\_\_\_\_) Age: \_\_\_\_\_

Birth Place: \_\_\_\_\_ Sex: Male / Female \_\_\_\_\_

4] Address:

Present / Correspondence Address	Permanent Address
Pin code:	Pin code:
Ph. No.(STD ) Mobile No. :	Ph. No.(STD ) Mobile No. :

Email Id: \_\_\_\_\_

### 5] Qualifications

Sr. No.	Degree/ Diploma	Name of the Institute	University	Year of Passing	Class / % obtained	Specialization
1						
2						
3						
4						
5						
6						

### 6] Experience

(Note: Experience certificate must be enclosed)

Sr. No.	Name and Address of the Organization	Experience			Teaching/ Professional	Nature of work
		From	To	Total Yrs M		
1						
2						
3						
4						
5						

### 7] Languages known: (Put Tick Mark)

Language	Speak	Read	Write

Date:        /        / 2009

Signature of the candidate

- Encl:**
- 1] Proof for Date of Birth
  - 2] Attested xerox copies of the above mentioned qualifications
  - 3] Experience Certificates for the above mentioned periods.
  - 4] Attested Xerox copy of Gazette stating change of Name (if applicable).